



Kentucky Environmental Education Council
Spring Council Meeting Minutes
May 7, 2024

Meeting Location: Microsoft Teams

Meeting Time: 1:00 p.m. Eastern

Council Members in Attendance: Chair Ryan Green, Ben Allen, Tresine Logsdon, Brad Mitzelfelt, Ashley Wilmes

Absent Members: Vice Chair Sarah Cummins, , Katie Dailinger, Dr. Hugh Henry

Staff in Attendance: Wesley Bullock, Ashley Mike, Willa Dawn Bayne

Others in Attendance: Becky Johnson, Fayette County Public Schools

A. Introduction

1. The meeting was called to order by R. Green at 1:02 PM. W. Bullock confirmed that public notice of the council meeting was given, as required by open meetings law.
2. Quorum. Of the eight council members, five were present. Council operating policies require greater than 50%, so the number of quorum was met.
3. Action. Motion to approve 2024 Winter Council Meeting Minutes: ⇨ At 1:04 PM, B. Allen moved to approve the minutes of the Fall 2023 Council Meeting. T. Logsdon seconded. All were in favor. None were opposed. The motion passed.
4. Action. Motion to approve April 16 Special Council Meeting Minutes: ⇨ At 1:04 PM, B. Mitzelfelt moved to approve the minutes of the Fall 2023 Council Meeting. B. Allen seconded. All were in favor. None were opposed. The motion passed.
5. Travel forms. W. Bullock provided the process for council members to be reimbursed for travel.

B. Agency Leadership

1. Update: Interim EE Specialist hiring. W Bullock reported that a candidate has been selected for the Interim Environmental Education Specialist position, and that he is currently conducting the reference check.
2. Information: Upcoming council meetings. W. Bullock noted that the next two council meetings are scheduled for:
 - a. August 21, 1:00 p.m., Mayo-Underwood Building, Frankfort
 - b. November 13, 1:00 p.m., Kentucky Folk Art Center, Morehead
3. Information: Draft Strategic Plan. W. Bullock presented a draft strategic plan.
4. Discussion: Process for Master Plan and Strategic Plan. W. Bullock asked council members for input on the process for creating a Master Plan for EE in Kentucky and an agency strategic plan. He suggested using individual meetings with stakeholders to gather input for

the Master Plan. For the strategic plan, he suggested a meeting of council members and cabinet representatives.

C. Agency Initiatives

1. Update: Communications. W. Bullock displayed a sample of the format of emails sent to KEEC subscribers through GovDelivery, including a new logo for the agency created by the cabinet communications office at the request of the Governor's office.
2. Update: US Department of Education Green Ribbon Schools. W. Bullock reported that Arlington Elementary in Fayette County and Robert D. Johnson Elementary in Fort Thomas were recognized on April 26 as US Department of Education Green Ribbon Schools. T. Logsdon asked for a conversation about the tie with AmeriCorps and Green Ribbon Schools.
3. Update: Professional Environmental Educator Certification. W. Bullock reported that the workshops for the 2023-24 PEEC course have concluded, and up to 18 participants are on track to be certified. B. Mitzelfelt reported on his visit to Workshop 3. B. Johnson discussed her experience in the 2023-24 course. W. Bullock invited council members to the graduation and recognition ceremony at the capitol on June 7.
4. Update: Environmental Education Leadership Corps. A Mike updated the council on the 2023-24 EELCorps grant year and the application for 2024-25 funding from Serve Kentucky. W. Dawn Bayne gave a presentation on member impacts. A. Mike offered several opportunities for council members to be engaged in EELCorps, including sharing the site application, sending thank yous to departing members, attending an activity, or participating in AmeriCorps Week in 2025.

D. Budget

1. Update: Biennial contracts. W. Bullock reported that the contracts for the PEEC course and EELCorps fiscal agent are nearing completion for renewal through the end of the next biennium.
2. Update: Quarterly budget report and projections. W. Bullock reported on the budget for the third quarter of Fiscal Year 2024.
3. Update: AmeriCorps grant budget. W. Bullock reported on the impact of the reduced federal award from Serve Kentucky in the next grant year, and the need to expend agency restricted funds to meet the match requirement in the current grant year and the next.

E. Council meeting adjournment

Motion to Adjourn: \implies At 2:18 PM, B. Allen moved to adjourn. T. Logsdon. All were in favor; none were opposed. The motion passed.